

# AGA-PDT Attendance Policy

## 1. Purpose

This policy establishes the guidelines for the selection of the four delegates who shall attend the Association of Government Accountants (AGA) Professional Development Training (PDT) Event which takes place in a different American city every year in July.

## 2. Process

The four delegates are selected based on the position they hold within the fmi\*igf organization and the reasoning for their attendance to the AGA - PDT:

1. **fmi\*igf National President** - The National President would be in attendance as they are responsible for the organization in its entirety. The President would see how AGA is developing and how they are improving. These ideas could help fmi\*igf move forward. The other main function of the National President would be to continue to build relationships/networks to move fmi\*igf forward. If the National President is unable to attend and the National Vice-President is able to attend, there is no need to send an alternate. If both the National President and National Vice-President are unable to attend, then the President can choose and alternate from the National Board of Directors.
2. **fmi\*igf National Vice-President** - The National Vice-President is the successor of the National President, and their attendance at the AGA would be beneficial so they can begin to create networks/relationships. Since part of the National Vice-President's role is to assist the National President, they would benefit from attending this event. If the National Vice-President is unable to attend and the National President is able to attend, there is no need to send an alternate. If both the National President and National Vice-President are unable to attend, then the National President can choose and alternate from the National Board of Directors.
3. **fmi\*igf CEO** - This position is selected as the CEO is responsible for the operations of fmi\*igf. The Chairs for PD Week and PSMW report to the CEO along with the National Manager of business Development. The CEO is ultimately responsible to the success of all National events, sponsorship, and creating new business. If the CEO is unable to attend then they could appoint an alternate from the office.
4. **fmi\*igf PD Week Co-Chair** - This position is selected as they are the co-chair for fmi\*igf's flag ship event, and the co-chair would be able to bring back lots of ideas to use for 3 years in a row. If the PD Week Co-Chair is unable to attend, then it is recommended that their alternate would be the PD Week Chair. If the PD Week Chair is unable to attend then it would be up to the CEO in conjunction with the PD Week Chair to find an alternate from the PD Week Committee.