

**fmi igf Board of Directors Meeting**  
**May 28, 2020**  
**Noon (ET)**  
**APPROVED MINUTES**

DISCUSSION	ACTION ITEMS
<p><b>Attendance:</b> Derek Cockburn (<i>President</i>), Dan Maloley, Linda Dow, Gary Wuschnakowski, Barb Kelly, and Athena Dinos  <b>Regrets:</b> None  <b>Recording Secretary:</b> none  <b>Guest:</b> Alain Seguin, Interim CEO</p>	
<p><b>1. Agenda &amp; Verification of Qurum</b></p> <ul style="list-style-type: none"> <li>➤ Quorum was achieved</li> </ul>	
<p><b>2. Approval of Minutes</b></p> <p><b><u>MOTION:</u></b>  <i>That the Minutes of the Board Meeting held on May 22, 2020, be approved</i></p> <ul style="list-style-type: none"> <li>➤ Moved by Gary, seconded by Barb. Motion Carried</li> </ul>	<p><b>Derek</b> to email draft minutes to the Board by <b>May 31<sup>st</sup></b></p>
<p><b>3. Review of Action Items</b></p> <ul style="list-style-type: none"> <li>➤ Reviewed items and <b>17</b> are still in progress</li> </ul>	<p><b>Derek</b> to email updated Action Items to Board by <b>May 31<sup>st</sup></b></p>
<p><b>4. PD Week Communications</b></p> <p>Alain presented a revised Communications plan which focused on:</p> <ul style="list-style-type: none"> <li>➤ The messaging;</li> <li>➤ The list of stakeholders; and</li> <li>➤ The timing of the various messages</li> </ul>	<p>PD Week announcements will be made as follows:</p> <ul style="list-style-type: none"> <li>➤ <b>May 28<sup>th</sup></b> – <b>Alain</b> to email hotel</li> <li>➤ <b>June 3<sup>rd</sup></b> – <b>Alain</b> to provide verbal update at PD Week Organizing Committee meeting</li> <li>➤ <b>June 4<sup>th</sup></b> – <b>Alain &amp; Derek</b> to email <b>Linda/Dan/Athena</b> who will email their Chapter Presidents</li> <li>➤ <b>June 5<sup>th</sup></b> – <b>Alain</b> to email general membership and</li> </ul>



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	<p>update website</p> <ul style="list-style-type: none"> <li>➤ <b>June 10<sup>th</sup></b> – Athena to provide verbal update at CAC meeting</li> </ul> <p><b>Frank</b> to rebook the <b>June 10<sup>th</sup></b> CAC meeting as a “Go To” meeting (<b>and</b> all further <b>FAC</b> <b>and</b> <b>CAC</b> meetings for remained of 2020)</p>
<p><b>5. Strategic Plan</b></p> <p><b><u>MOTION:</u></b></p> <p><i>The Board approves the 2020/21 Strategic Plan as presented.</i></p> <ul style="list-style-type: none"> <li>➤ Moved by Barb, seconded by Athena. Motion Carried</li> </ul> <p>The strategic plan be posted on the fmi website by mid-June</p>	<p><b>Derek</b> to provide Board and Alain with electronic copy of Final Strategic Plan by <b>May 31<sup>st</sup></b></p> <p><b>Alain</b> to have the Strategic Plan translated by <b>June 12<sup>th</sup></b></p>
<p><b>6. Summary of IOG Action Items</b></p> <p>The Board reviewed the status of the 10 recommendations from the 2014 report issued by the Institute on Governance (IOG)</p>	<p><b>GNC</b> to review the Chapter Affiliation Agreement against IOG recommendations and present findings to CAC in <b>April 2021</b></p> <p><b>GNC</b> to review all Committee Terms of References by <b>December 31<sup>st</sup></b></p> <p><b>GNC</b> to survey Chapter Presidents, PD Week Organizing Committee, National Office staff and National Board as part of the strategic planning process in <b>January 2022</b></p>

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<p><b>7. Board Communications</b></p> <p>The Board and National Office agreed upon a Board Communication Plan for the period leading up to the November 2020 AGM.</p>	<p>Board announcements will be made as follows:</p> <ul style="list-style-type: none"> <li>➤ <b>June 8<sup>th</sup></b> – <b>Alain</b> to email President’s message re: new CEO to entire fmi database and update website</li> <li>➤ <b>June 9<sup>th</sup></b> – <b>GNC</b> to email election results to Candidates and Chapter Presidents</li> <li>➤ <b>June 10<sup>th</sup></b> – <b>Alain</b> to post election results on website</li> <li>➤ <b>June 10<sup>th</sup></b> – <b>Athena</b> to share strategic plan at CAC meeting</li> <li>➤ <b>June 10<sup>th</sup></b> – <b>Athena</b> to share “new product offerings” update at CAC meeting</li> <li>➤ <b>June 15<sup>th</sup></b> – <b>Alain</b> to post strategic plan on website</li> <li>➤ <b>Aug 31<sup>st</sup></b> – <b>GNC</b> to email bylaw review update to fmi membership</li> </ul>
<p><b>8. New Board Meeting Agenda</b></p> <p>Starting with the July 9<sup>th</sup> Board meeting, the agendas will now consist of three compinents:</p> <ul style="list-style-type: none"> <li>➤ Administrative requirments</li> <li>➤ Strategic plan review and strategic decisions</li> <li>➤ General CEO and Board information sharing</li> </ul>	

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<p><b>9. Other Business</b></p> <p>Alain announced that over 800 people have registered for the May 28<sup>th</sup> fmi webinar entitled “Delivering Public Sector Value with Transformative Financial Management Models”</p> <p>The assigned Committee will be meeting on June 3<sup>rd</sup> to review the 2<sup>nd</sup> draft forensic audit report</p> <p>The FAC Sub-Committee will be meeting on June 16<sup>th</sup> to review the submissions to the recent Request for Proposals (RFP) for audit services</p>	<p>Linda/Dan/Athena to call their Chapter Presidents by <b>June 2<sup>nd</sup></b> and remind them to get the message out to their Boards to vote</p>
<p>➤ <b>Closing Remarks</b></p> <p>➤ The next meeting is scheduled for <b>Thursday, June 18<sup>th</sup></b>. The <b>focus</b> will be on:</p> <ul style="list-style-type: none"> <li>○ Bylaw Review Update with Watson Inc.</li> <li>○ Strategic Plan</li> </ul> <p>➤ The Board meeting concluded at 1:14 (ET).</p>	<p><b>Frank</b> to book a Board “GoTo” meeting for Thursday, June 18<sup>th</sup> from 11 am to 12:30 (ET) – <b>DATE IS TENTATIVE</b></p> <p><b>Frank</b> to send Derek instruction on “How to host a go to meeting” by <b>June 12<sup>th</sup></b></p>
<p><b>10. In Camera</b></p>	