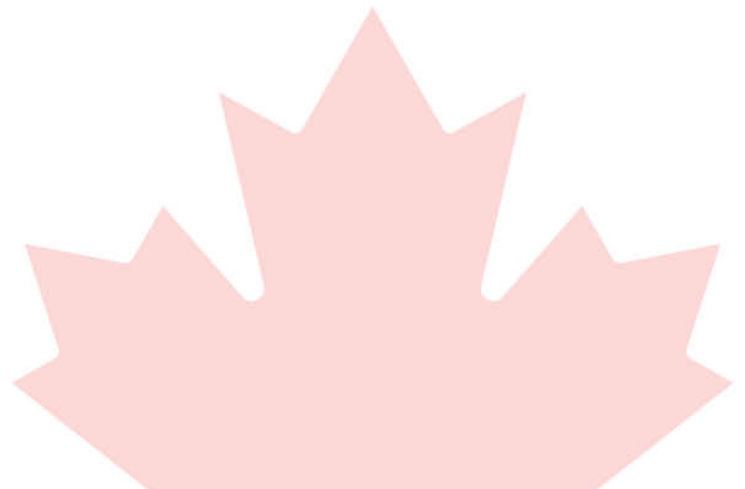


**fmi igf Board of Directors Meeting**  
**August 13, 2020**  
**11 am (ET)**  
**APPROVED MINUTES**

DISCUSSION	ACTION ITEMS
<p><b>Attendance:</b> Derek Cockburn (<i>President</i>), Dan Maloley, Sherry Sharpe, Gary Wuschnakowski, Barb Kelly, and Athena Dinos  <b>Regrets:</b> Linda Dow  <b>Recording Secretary:</b> Danielle Belair  <b>Guest:</b> Marty Muldoon, CEO</p>	
<p><b>1. Agenda &amp; Verification of Qurum</b></p> <p>Quorum was achieved</p>	
<p><b>2. Approval of Minutes</b></p> <p><b><u>MOTION:</u></b>  <i>That the Revised Minutes of the Board Meeting held on July 28, 2020, be approved</i></p> <p>➤ Moved by Athena, seconded by Gary. Motion Carried</p>	<p><b>Derek</b> to email draft minutes to the Board by <b>August 31<sup>st</sup></b></p>
<p><b>3. Review of Action Items</b></p> <p>Reviewed items and <b>16</b> are still in progress</p>	<p><b>Derek</b> to email updated Action Items to Board by <b>August 31<sup>st</sup></b></p>



DISCUSSION	ACTION ITEMS
<p><b>4. Standing Topics:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Strategic Plan KPI Review:</b> <ul style="list-style-type: none"> <li>○ the achievement of all the strategies are on schedule</li> </ul> </li> <li>➤ <b>Financial Analysis:</b> <ul style="list-style-type: none"> <li>○ the auditors should be finalizing the financial statements this month</li> <li>○ the books for July will be closed this week</li> </ul> </li> </ul>	
<p><b>5. Scheduled Topics:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Preparation for Virtual AGM:</b> <ul style="list-style-type: none"> <li>○ Discussed need to research platform options and identify specific roles and responsibilities (will hold virtual AGM dry run at September 10<sup>th</sup> Board meeting)</li> <li>○ Need to draft PowerPoint slide deck for AGM</li> <li>○ Need to draft Annual Report for AGM</li> </ul> </li> </ul>	<p><b>Marty</b> to work with National Office staff and present proposed AGM plan to the Board by <b>August 28<sup>th</sup></b></p> <p><b>Regional Directors</b> to share virtual AGM best practices with Chapters to assist with their AGMs by <b>August 31<sup>st</sup></b></p> <p><b>Derek</b> to share draft AGM PowerPoint and President’s Message with the Board and Marty by <b>August 31<sup>st</sup></b></p> <p><b>Marty</b> to provide the Board with draft Annual Report by <b>September 10<sup>th</sup></b></p>
<p><b>6. CEO Update:</b></p> <ul style="list-style-type: none"> <li>➤ <b>KPMG Controls Report:</b> <ul style="list-style-type: none"> <li>○ Discussed the seven recommendations and approved of management’s response</li> </ul> </li> </ul>	<p><b>Marty</b> to make the following updates to the fmi website by <b>August 31<sup>st</sup></b>:</p> <ul style="list-style-type: none"> <li>➤ Remove the personal email addresses of the Board members</li> <li>➤ Create an email account for any potential Board complaints (<a href="mailto:Governance@fmi.ca">Governance@fmi.ca</a>)</li> <li>➤ Create an email account for general Board enquiries (<a href="mailto:President@fmi.ca">President@fmi.ca</a>)</li> </ul>



DISCUSSION	ACTION ITEMS
<p>➤ <b>Speaker Series Update:</b></p> <ul style="list-style-type: none"> <li>○ Formally launched August 6<sup>th</sup></li> <li>○ Project to exceed budget for sponsorship</li> <li>○ Platform providing detailed analysis of registrants</li> <li>○ There will be a special registration process for National Board members</li> </ul>	<p><b>Marty</b> to provide the Board with a Speaker Series registration update by <b>September 10<sup>th</sup></b></p>
<p><b>7. Other Business</b></p> <p>➤ None</p>	
<p><b>8. Closing Remarks</b></p> <p>➤ The next meeting is scheduled for <b>Thursday, September 10<sup>th</sup></b>. The <b>focus</b> will be on:</p> <ul style="list-style-type: none"> <li>○ Report from Auditors</li> <li>○ Virtual AGM Walkthrough</li> </ul> <p>➤ The Board meeting concluded at 12:23 (ET).</p>	<p><b>Marty</b> to have Frank extend the September 10<sup>th</sup> Board meeting to two hours</p>
<p><b>9. In Camera</b></p>	