

fmi*igf Annual General Meeting
Monday, November 18, 2019
4:30 pm – 5:00 pm (ET)
Gatineau, Québec

1. Opening Remarks

Derek Cockburn called the meeting to order at 4:40 pm. Yvonne Samson served as Secretary-Treasurer for the meeting, Danielle Belair as the recording secretary, and Adam Taylor and Bernard Charlebois as scrutineers.

The call for nominations was emailed to all fmi*igf members on October 1, 2019. In accordance with by-law 8.2, the notice of the Annual General Meeting (AGM) was published on the fmi*igf website on November 5, 2019. With 50 members in attendance, and 14 Chapters represented, fmi*igf's Secretary-Treasurer, Yvonne Samson, confirmed that quorum was achieved.

2. Agenda – Current Annual General Meeting (AGM)

The agenda for the current year AGM had been provided to all attendees.

Motion

It was moved by Melanie Brunet and seconded by Kathryn Burlton that the agenda for the current year AGM be approved as presented.

Motion Carried

3. Minutes – Prior Year Annual General Meeting (AGM)

The minutes of the prior year AGM had been provided to all attendees.

Motion

It was moved by Melanie Brunet and seconded by Jeannette Stead that the minutes of the prior year AGM be approved as presented.

Motion Carried

4. President's Report

Derek Cockburn provided a review of the Board's achievements to date:

- PSMW2019 in Richmond was a success, providing support to rebuild the fmi*igf brand in Vancouver;
- Board underwent a two-day governance workshop, leading to clearer guidance of Board roles and responsibilities;
- National Office outreach and support for Chapters; and
- Offering an enhanced experience for PD Week participants

Derek Cockburn provided an outline of future Board expectations:

- Chapter succession (continued): 2nd Chapter Board representative invited to attend PD Week or PSMW;
- Supporting PSMW2020 in Halifax on June 8 & 9;
- Rolling out optimized registration system; and
- Strengthening our partnerships with our key stakeholders

5. Secretary-Treasurer Report

Yvonne Samson distributed copies of the current year audited financial statements.

Statement of Operations:

- Increased PD Week registration revenue offset by corresponding increase in event food and beverage costs;
- PSMW 2019 (Vancouver) resulted in a surplus of \$19K

Statement of Financial Position:

- Strong net assets base due to financial success of PD Week (adding value for our members)

Financial Accomplishments:

- Audit Report: third year with Welch LLP, we received a clean audit opinion, and there were no audit findings
- Financial Health: we are in a strong position and looking into ways to provide increased support to our Chapters and Members

Motion

It was moved by Melanie Brunet and seconded by Linda Dow that the financial statements dated June 30, 2019 be accepted as presented.

Motion Carried

Motion

It was moved by Melanie Brunet and seconded by Carlton Gee that the firm of Welch LLP be appointed as auditors for the 2019/20 fiscal year.

Motion Carried

6. By-law Changes

There were no by-law changes proposed at this year's AGM.

7. Election of the 2019-20 Board of Directors

On October 1, 2019 a Call for nominations was issued to all fmi*igf members.

On November 5, 2019, an email was sent to all members to invite them to the AGM.

A discussion centered around the issue that the by-laws were not correctly followed in the nominations process, in that the board did not have a slate of candidates 60 days before the AGM.

Motion

It was moved by Fred Donaldson and seconded by Bruce Manion that By-Law 9.3 be suspended to give the Governance and Nomination Committee the time required to call for nominations and find a slate of candidates for the Board.

Motion Carried

8. Other Business

Questions were asked regarding the resignation of the President and Vice-President. Both resigned for personal reasons and their resignations were not related to the dismissal of the CEO in the summer of 2019.

9. Notice of next AGM

The next Annual General Meeting will be held during PD Week 2020.

10. Conclusion

The formal portion of this year's AGM is now concluded.
The meeting was adjourned at 5:20pm.